

AGENDA  
May 11, 2026

1. Call meeting to order.
2. Invocation \* – Please stand- (The Invocation may include a prayer, a reflective moment of silence, or a short solemnizing message. The Invocation is the voluntary offering of a private citizen to and for the benefit of Council; and the views expressed in the Invocation have not been reviewed or approved by Council and do not necessarily represent the views of Council. No member of Council, no Village Employee, and no person in attendance is required to participate in the Invocation that is offered; and such decision will have no effect on any individual’s right to participate in the business of the Council.)
3. Pledge of Allegiance – Please Stand
4. Roll Call of Members
5. Approval of Agenda
6. Approval of Minutes from the April 27, 2026 Regular Meeting
7. Public Questions and Statements (Note: Anyone wishing to speak must state their name and will be allowed 3 minutes on their subject)
8. Administrator’s Report
9. Departmental Reports
  - a. Mayor – Toby Thomas
  - b. Police – Joe Hicks
  - c. Fire – John Chapin
  - d. Ambulance – Steve Roeder
  - e. Recreation – Joe Thomas
  - f. Zoning – Mike Gerlak
10. Ordinance 2026-10 An Ordinance Amending Section 921.10 and 925.07 of the Codified Ordinances, Relative to the Rates for Water and Sewer Service, and Declaring an Emergency. Second Reading.
11. Resolution 2026-16 A Resolution in the Matter of Determining Emergency Management Service for the Political Subdivision of the Village of New London. Third Reading.
12. Resolution 2026-20 A Resolution to Approve a Then and Now Certificate for a Purchase Made, and Declaring an Emergency. Emergency Reading.
13. Resolution 2026-21 A Resolution Authorizing the Village Administrator to Enter into and Execute an Agreement with O.R. Colan Associates, LLC for Right-of-Way Acquisition Services Related to the HUR SR 0162-24.18 Right of Way Project, and Declaring an Emergency. Emergency Reading.
14. Old Business
15. New Business
16. Approval of Bills to be paid
17. Adjourn
  - Any minister of a church or member of a religious order representing any religious organization with (501.(c)(3))” Status recognized by the Internal Revenue Service may volunteer to present the Invocation at a meeting by Council by contacting the Fiscal Officer. Volunteers will be accepted on a first come, first served, rotating basis; and, in the absence of such volunteers, the invocation may be delivered by the Mayor. In delivering the Invocation, a volunteer is free to follow the dictates of his own conscience without prior review by the Village, but is requested to maintain a spirit of respect for all; to not exploit the opportunity as an effort to convert others to a particular faith or disparage the faith or belief of others; and to not exceed three minutes.



RESOLUTION NO. 2026 – 20

A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE, AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 5705.41(d) provides a process for the taxing authority (Council) to authorize “Then and Now Certificates” to cover financial commitments made to vendors by the Village prior to a formal purchase order being generated; and

WHEREAS, this Council has received from the Village Fiscal Officer within the prior thirty (30) days certification(s), with respect to the item(s) listed in Section 1 of this Resolution, that there was at the time of the making of such contracts or order and at the time of the execution of such certificates a sufficient sum appropriated for the purpose of such contract(s) and in the treasury, or in process of collection, to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, this Council finds and determines that appropriate funds were at hand both then and now for the expenditure(s) stated below, and that the subject expenditure(s) is/are currently budgeted, and the purchase order(s) was/were processed after the order date;

WHEREAS, Council now desires to authorize the drawing of warrant(s) in payment of the amount due upon such contract(s) or order(s); Now, Therefore,  
BE IT RESOLVED by the Council of the Village of New London, Huron County, Ohio:

Section 1. That the following purchase(s) is/are approved for Then and Now Certification:

Vendor	Description	Amount	Fund Account Number
Fire Safety USA	Fire Hose (Grant rec'd)	\$15,237.55	Fire Fighting Fac-4902-800-590-0000
Roetzel & Andress	Legal Fees	\$6,254.50	General-1000-715-349-0000

Section 2. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety, and for the welfare of the citizens of the Village, and for the further reason that it is necessary that this measure become effective at the earliest possible time in order to allow the Village to pay for this expenditure that is now due and owing, and that, provided it receives the majority vote of two-thirds or more of those elected to Council, this Resolution shall therefore take effect and be in force immediately from and after its passage, and otherwise it shall take effect at the earliest period allowed by law.

PASSED: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

MAYOR

\_\_\_\_\_  
FISCAL OFFICER



RESOLUTION NO. 2026 - 21

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AND EXECUTE AN AGREEMENT WITH O.R. COLAN ASSOCIATES, LLC FOR RIGHT-OF-WAY ACQUISITION SERVICES RELATED TO THE HUR SR 0162-24.18 RIGHT OF WAY PROJECT, AND DECLARING AN EMERGENCY.**

WHEREAS, the Village is undertaking a transportation improvement project identified as HUR SR 0162-24.18, which includes the reconstruction of curbs and sidewalks, walk bump-outs, replacement lighting, high-visibility crosswalks, pedestrian heads, signal pushbuttons, and related sidewalk furniture within the Village (the "Project"); and

WHEREAS, in order to advance the Project, the Village must obtain professional right-of-way acquisition services, including title research, appraisals, negotiations, closings, relocation assistance, and related project management services; and

WHEREAS, the Village received a proposal from O.R. Colan Associates, LLC ("Consultant") in response to its solicitation for professional consultation services related to the Project; and

WHEREAS, the Village desires to enter into Agreement No. 44207 ("Agreement") with Consultant to provide such right-of-way acquisition services for the Project in accordance with the Ohio Department of Transportation's Specifications for Consulting Services, and other incorporated documents, as set forth in the Agreement attached hereto as Exhibit A; and

WHEREAS, the Agreement provides a total maximum compensation not to exceed One Hundred Thirty Thousand Two Hundred Eighty Dollars (\$130,280.00), subject to written authorization and modification by the Village; and

WHEREAS, this Council finds and determines, after reviewing all pertinent information, that it is necessary and in the best interest of the Village of New London to authorize the Village Administrator to enter into the Agreement with the Consultant for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEW LONDON, HURON COUNTY, OHIO:

Section 1. The Village Administrator is hereby authorized and directed to enter into and execute Agreement No. 44207 with O.R. Colan Associates, LLC for right-of-way acquisition services associated with the HUR SR 0162-24.18 project, as set forth on Exhibit A which is attached hereto and incorporated herein, together with any documents necessary to carry out the intent of the Agreement.

Section 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the Village of New London, and for the immediate purpose that timely execution of the Agreement is required to maintain the Project schedule and to avoid delay in the acquisition of necessary right-of-way interests, and this Resolution shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_

MAYOR

ATTEST:

\_\_\_\_\_

FISCAL OFFICER

VILLAGE OF NEW LONDON

AGREEMENT NO. 44207

This Agreement No. 44207 entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of New, acting by and through the Village Administrator, hereinafter referred to as the Village, and O.R. Colan Associates, LLC, hereinafter referred to as the Consultant, with an office located at 22710 Fairview Center Drive, Fairview Park, OH 44256.

That the Village and the Consultant, for the mutual considerations herein contained and specified, have agreed and do hereby agree as follows:

CLAUSE I - WORK DESCRIPTION

The Consultant agrees to perform all professional services as may be authorized by the Village for Right of Way Acquisition Services for proposed reconstruction project of curbs and sidewalks including walk bumpouts, replacement lighting, high visibility crosswalks, ped heads, signal pushbuttons, and sidewalk furniture in the Village of New London in Huron County, Ohio, identified as HUR SR 0162-24.18 (New London).

CLAUSE II - INVOICE & PROJECT SCHEDULE

The Village and the Consultant agree to the attached Invoice and Project Schedule including the overall Agreement length, and Scheduled Submittal dates and Review Times set out in the Project Schedule.

The Consultant agrees to submit the completed Invoice & Project Schedule transmittal letter together with the updated Invoice & Project Schedule for all billing purposes for all Parts of this Agreement every thirty (30) days as follows:

- (a) Signed original transmittal letter and invoice (IPS) and three (3) copies of same.
- (b) Two (2) copies of the updated Project Schedule.

CLAUSE III - PRIME COMPENSATION

The Village agrees to compensate the Consultant for the performance of the authorized portions of the Work specified in this Agreement.

Part 1: Right of Way Acquisition Services for Title Researches, Appraisals, and Project Management.

Unit of Work Compensation as established in the table below. The maximum

prime compensation shall not exceed Forty Four Thousand and Fifty Dollars (\$44,050.00). All work shall be performed on an "if authorized" basis. The fee shall accumulate as authorized (separate cost accounting is not required for each activity).

<i>Item</i>	<i>Unit</i>	<i>Per Each</i>
Project Management		
Project Management for Title Researches, Appraisals, Appraisal Reviews	parcel	\$14,400.00
Appraisals		
RE-95 Preparation	parcel	\$375.00
Summary RW Appraisal	parcel	\$0.00
Limited Scope Summary Appraisal	parcel	\$0.00
Value Finding	parcel	\$1370.00
Value Analysis	parcel	\$760.00
Project Data Book	parcel	\$0.00
Title Researches		
Abbreviated Title	parcel	\$450.00
Full Title (42 year)	parcel	\$0.00
Title Update	parcel	\$0.00

Part 2: Right of Way Acquisition Services for Negotiations, Closings, Relocation Assistance, and Project Management.

Unit of Work Compensation as established in the table below. The maximum prime compensation shall not exceed Eighty Six Thousand Two Hundred Thirty Dollars (\$86,230.00). All work shall be performed on an "if authorized" basis. The fee shall accumulate as authorized (separate cost accounting is not required for each activity).

<i>Item</i>	<i>Unit</i>	<i>Per Each</i>
Project Management		
Project Management for Negotiations, Closings	parcel	\$600.00
Project Management for Relocation Assistance, Relocation Reviews	Parcel	\$0.00
Negotiations		
Negotiation	parcel	\$1150.00
Bill of Sale Negotiation	parcel	\$0.00
Negotiation Trainee	Parcel	\$0.00
Closings		
Mail Out	parcel	\$520.00

Formal	parcel	\$0.00
Formal for Structure Parcels	parcel	\$0.00
Title Update for Appropriation	parcel	\$350.00
Mortgage Release	per each	\$0.00
Relocation Assistance Services		
Residential offer made	parcel	\$0.00
Residential final billing	parcel	\$0.00
Commercial offer billing	parcel	\$0.00
Commercial final billing	parcel	\$0.00
Personal Property final billing	parcel	\$0.00
Pre-Acquisition Surveys	parcel	\$0.00
Pre-Acquisition Report	Parcel	\$0.00
Asbestos		
Collection	parcel	\$0.00
Testing	parcel	\$0.00
Miscellaneous		
Red Books	parcel	\$0.00
Meetings and Testimony for Appropriations	hour	\$0.00
Property Management	parcel	\$0.00
Specialty Appraisal Studies (Parking, Rent, Architectural, etc.)	parcel	\$0.00
Copies and Recording Fees	parcel	\$75.00
Certified Mailings (actual costs)	parcel	\$25.00

The total maximum prime compensation of all Parts which may be authorized for the subject Agreement is One Hundred Thirty Thousand Two Hundred Eighty Dollars (\$130,280.00).

Prime Compensations, only as agreed and by proper modification of this Agreement and authorized in writing by the Village, may be added to or subtracted from under the authority of the Department of Transportation's "Specifications for Consulting Services, 2016 Edition".

#### CLAUSE IV – CONFLICT OF INTEREST AND ETHICS

The Parties affirm that they have read, understand and agree to comply with the Conflict of Interest and Ethics laws including 23 CFR §1.33, 23 CFR 636.116, and Ohio Revised Code sections 102.03, 2921.42, and 2921.43.

#### CLAUSE V - INCORPORATION BY REFERENCE

The following documents, or specified portions thereof, are hereby incorporated into and made a part of this Agreement as though expressly rewritten herein:

- (a) The Department of Transportation's "Specifications for Consulting Services, 2016 Edition".
- (b) The most current Scope Definitions for Right of Way Services as published on the ODOT Website (<https://www.dot.state.oh.us/Divisions/Engineering/RealEstate/Pages/ConsultantForms.aspx>).
- (c) The attached Final Scope of Services Minutes dated 6/6/2024.
- (d) The Invoice & Project Schedule.
- (e) The most current Office of Budget and Management Travel Policy as published on the State of Ohio Website (<https://obm.ohio.gov/areas-of-interest/agency-overview/obm-travel-rule>).

#### CLAUSE VI - GENERAL PROVISIONS

Any person executing this Agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

Additionally, it is expressly understood by the parties that none of the rights, duties and obligations described in this Agreement shall be binding on either party until such time as the expenditure of funds is certified by the Director of Budget and Management, pursuant to Section 126.07 of the Ohio Revised Code.

The parties hereto have caused this Agreement to be executed as of the day and year first above written by affixing the signature of the duly authorized officer of Consultant and the signature of the Village Administrator.

O.R. Colan Associates, LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

VILLAGE OF NEW LONDON

\_\_\_\_\_  
Village Administrator

APPROVED AS TO FORM:

By: \_\_\_\_\_

Title: \_\_\_\_\_

